

SECRET

ODP-81-7180
2 October 1981

MEMORANDUM FOR: Director, Office of Finance

VIA: Bruce T. Johnson
Director of Data

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25X1 FROM:

Deputy Director for Applications
Office of Data Processing

SUBJECT: Development of an Integrated Payroll System

1. Attached for your review is the General Functional Requirements document for the Automated Compensation and Information System (ACIS). A formal review of the General Functional Requirements document will be held by the Office of Finance and the Office of Data Processing

on Tuesday, 20 October 1981
at 1300 hours
in Room 2D08,

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After its formal review, changes to the General Functional Requirements document must be proposed in the form of a Request for Change to be formally approved by the ACIS Configuration Control Board. (AIUO)

2. Since the introduction of changes after the formal review can seriously delay the project, please review the General Functional Requirements document, and forward written comments concerning your anticipated payroll requirements to the ACIS Project Leader, Office of Data Processing. All such requirements will be examined for incorporation as formal ACIS requirements. (AIUO)

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This Memorandum can be Downgraded
to ADMINISTRATIVE INTERNAL USE ONLY
When Detached from Attachment